



EHS Group meeting minutes 2014-12-02

Participants: Maria Göransdotter, Peter Lundholm, Jon Sommarström

Absent: Catharina Henje, Pernilla Sandberg, Patrik Mattsson, Agnes Rosengren, Felix Noller, Jenny Holmsten

1. Last meeting's minutes.

Work environment round carried out. Meetings still to be carried out.

Pernilla has compiled a register of which staff has participated in fire prevention education.

Final inspection of door openers will be held today, Dec. 2.

EHS send list still needs updating (Patrik is missing) (**Titti**)

Has there been contact with Säkerhetspartner (**Titti**) regarding fire evacuation needs?

Has the delay in the fire alarm been adjusted (**Patrik**)?

Are the doormats back in the workshop (**Titti**)?

2. Info from Work Environment group:

A *work environment inspection round* was carried out last week by Catharina Henje (work environment representative) and Maria Göransdotter (head of department). The results will be compiled and shared with students and staff, and actions taken to address both structural problems, for example regarding storage and lighting, and specific issues in studios and offices will be raised with the individual staff members, students and/or student groups. In general, we all need to be better at keeping the floor clear from things, so that the cleaning staff can do their job. Right now, there are too many cardboard boxes, models, carpets, bags, shoes and other things on the floor that hinder cleaning to be done – which also affects the work environment and air quality (dust).

Jon Sommarström raised the issue of the *situation in the APD section of the MFA studio*. Many APD students have approached Ställverket with complaints regarding the smallness and cramped conditions of their studio, lack of space for storage of ongoing project material, etc. The situation in the APD studio was also noted in the work inspection round, and Titti and Maria will talk to the programme director about how to handle models and bookings of project spaces, since models should not be stored in the studios. As for the size and use of the APD space in the studio, the EHS meeting asks that the students measure the space available, compare this to the space allotted the other MFA programmes, compared to the number of enrolled students in the classes, and provide one or several suggestions for how to improve, change and rearrange the available studio space so that we can take it to a discussion with the other students and programme directors (**Jon** responsible for informing APD).

The *UID work environment plan* for 2015 is due to the Dean of the Faculty on December 15. A proposal should therefore ideally be handled at the UID Decision meeting on December 11 (**Titti**).



3. Info from Equal access group

The Equal access group will be meeting tomorrow, Dec. 3, to address how to structure the upcoming work and activities. An action plan and mission/statement of intent should be formulated (**Peter** responsible for these actions).

4. Additional questions

No additional questions.

5. Next meeting

February 3, 2015 at 08:15 in the Conference Administrative room.