



EHS meeting, November 5

Participants:

Lars Isaksson, chair, work environment representative
Maria Göransdotter, head of department
Catharina Henje, staff representative, work environment group
Hannes Lidholm, student representative sustainability
Sara Eriksson, staff representative, equality and equal rights
Idil Tunga, student representative equality and equal rights

1. Last meeting's protocol

- Kitchen cleaning; Lars has bought equipment and created a list of responsibilities with students, staff and cleaning staff as responsible.
- The temperature of the water is fixed.
- Firemen will visit UID this week to follow up on the fire prevention work.
- Birgitta Nordholm is sorting out which group that has the responsibility regarding the document from last year that the students created about their experiences of work environment problems.
- A fire prevention round is completed, some remarks shall be addressed. Caretaker Anders has already solved some of the issues.
- Room descriptions; Anders and Maria update the descriptions of the rooms when it comes to furniture and equipment. Each room should have a contact person (instead of a "room responsible")
- 15 student desks are not working as they should, Anders is investigating what to do.

2. Information from work environment group

The group is working with some points from the fire prevention round and some points from the fire inspection. We also have to update the rating of risks when it comes to chemical substances. They are planning a work environment inspection round, focusing on "order and neatness" and the workplaces.

After the Halloween party the students really had made an effort to clean up but there was huge amount of beer and stickiness that is hard to clean without the machines that the cleaning staff uses. The cleaning staff had to fix it on Monday morning, with the result that they did not have time for the planned UID cleaning. For upcoming parties, Ställverket needs to budget for an extra cleaning, the cleaning staff are looking at the cost for this.



The equipment (light rigs, frames etc.) from the Halloween party was blocking the entrance in the workshop, good to think about not blocking an entrance next time a big party is arranged (since it is impossible to get goods or items in/out of the workshop if the entrance is blocked).

3. Information from gender equality and equal rights group

The group had a meeting November 1 where they discussed:

- Updating the equality and equal treatment plan, updating the action plan
- Write a document about how to handle unequal treatment at UID
- Have a lecture for staff and students
- Posters and fika to create awareness of the group (see the minutes attached to this document)

4. Information from sustainability group

Helena Moliis resigned as staff representative, so until we have a new staff representative, we will raise those questions in the EHS group instead. How to handle garbage and recycling is an important question, there have been mice in the student kitchen. Lars and the student representatives will make a short inspection after the meeting.

5. General review of lightning at UID?

We should check the lightning at school, and both do an inventory of the main ceiling lighting, desk lighting and the needs for lighting in rooms and studios. The students will discuss in the classes (the class representatives can collect the input), and give feedback to the EHS group about this question. Lars will be responsible of the question. Maybe do a survey among staff and students?

There is a seminar about lightning and work environment in November, we will look into if we can send representatives from UID.

6. Additional questions

Cleaning gear: Who is responsible for the cleaning supplies in the kitchen?

The school will by a start-up kit, then it's the responsibility of Ställverket to buy the supplies later on. Lars and Maria will send out the list explaining responsibilities.

Pots and pans: Who is responsible for buying kitchen utensils for the Student kitchen? Ställverket.

Piano: The piano needs to be tuned, Idil will do some research about the cost and talk to Maria after that. Since sound travels in the Atrium, the piano can only be played during lunch and before/after office hours at it's current placement. Suggestions for another place to have the piano are welcome!

7. Next meeting

Next meeting, December 3.