



## EHS Group meeting 2016-11-01

*Present:* Catharina Henje, Maria Göransdotter, Lars Byström, Rickard Åström, Patrik Mattsson, David Risberg, Frida Stenlund.

*Absent:* Sara Eriksson, Alexander Abele, Sofia Bjurman and Lukas Flynn.

### **1. Last meeting's minutes.**

Nothing to add.

### **2. Information**

#### *General information*

Several accidents and incidents among staff and students since last meeting: Two more serious bike accidents (one broken jaw, one hurt leg) and several bike incidents, as well as a cutting accident in the workshop. Routines for reporting seem to work well, but a general safety reminder should be given at the School meeting tomorrow as well as a reminder to report accidents and incidents.

#### *Work environment representatives*

See latest group meeting minutes for information.

Last week, the yearly meeting with student workshop representatives and UID staff was held. Several suggestions came up, that will be looked into to further improve routines (Patrik has minutes from the meeting).

#### *Equal opportunities representatives*

See latest group meeting minutes for information. One issue that will be brought up systematically with the UID leadership and programme directors is that of gender and equal opportunities perspectives more systematically in the education. The EO group is preparing a suggestion for this to be brought up at the next programme council.

### **3. Physical work environment**

*Re-building of paint box:* No reported advancement after the latest meeting with Cecilia Franzén, UmU, and Baltic. *Patrik will follow up* on the process.

*3D printer ventilation.* No reported advancement after the latest meeting with Cecilia Franzén, UmU, and Baltic. *David/Patrik will follow up* on the process directly with Baltic.

*Work inspection round follow-up.* The work inspection round has been followed up. Much has been dealt with. Cables and computers still a problem, *Peder and Anders are looking into it.* Continuous follow-up needed of order and work environment in studios and classrooms by all staff and students.

*Signs informing about ventilation.* No reported advancement after the latest meeting. *Titti and Maria initiate this.*



*Ventilation in wood workshop.* Issue addressed. Problems seem to be caused by malfunctioning radiator.

*Blue Pc lab progress.* Plans for swapping rooms between Blue PC lab and Yellow room are progressing, and the move planned for January 2017. We have enough tables but need more chairs and some equipment, which is considered in the budget work for 2017.

*Furniture need progress.* An inventory has been made of furniture, and the process of planning for current and future needs in relation to budget work is ongoing.

*Student kitchen cleaning.* After closing the student kitchen for this week due to issues of order and hygiene, several students are not happy about it. This is problematic, since many of the upset students do not attend Ställverket meetings, while several of the students attending these meetings do not necessarily use the kitchen. We will open for discussion at tomorrow's School meeting, where UID leadership and staff can support Ställverket in the attempts to find well functioning routines to keep the student kitchen open and in good shape. Much as the school wishes to continue to provide a student kitchen, the routines for its' use and maintenance need to work in order for this to happen – both out of a hygienic and financial point of view. In connection to the end of last study year, for example, some 8-10 staff members spent 2-3 hours cleaning out old food stuffs, after which UmU cleaning services spent 32 hours cleaning the kitchen to a cost of over 10.000 sek. This is not sustainable in any perspective.

#### **4. Safety and security**

*New rules for first aid, implementation progress..* Patrik, Lasse and David are looking into risk assessment of the workshop area and machinery. A site to find good checklists to make aware dangers on different machines: [www.prevent.se](http://www.prevent.se) Maria is responsible for compiling and making the general risk assessment for UID, which will form the basis for deciding on different actions in order to minimize risk, and also for prioritizing education in first aid and CPR.

*Rape attempts.* In the latest weeks, there have been a number of rape attempts in Umeå. This will be brought up at the School meeting, both to create awareness and to inform about UmU security.

#### **5. Psycho-social work environment**

*Survey follow-up.* Maria reminds us to consider the results of the survey and think of ways to work with these issues and to combat them in our everyday work life. One planned activity is the open lecture on stress management, Nov. 30. Planning is ongoing to arrange a similar activity for staff at UID.

#### **6. Additional questions.**

No additional questions.

#### **7. Next meeting**

December 6 at 08:15 in the Conference Administrative room.