

EHS Group meeting 2016-10-04

Present: Lars Byström, Maria Göransdotter, Sara Eriksson, David Risberg, Catharina Henje, Rickard Åström, Alexander Abele, Lukas Flynn.

Absent: Patrik Mattsson, Frida Irina Stenlund, Sofia Bjurman.

1. Last meeting's minutes.

No comments.

2. Information

General information

- The date for handing in the work environment plan to the Faculty is December 15. In order to have time to process it in the EHS group and at the UID Decision meeting, we need to have our version ready by November 24.
- The University is conducting an inventory in order to create routines and give support in the handling of hazardous substances. David has booked an appointment with the Faculty about this.

Work environment representatives:

Titti informs about upcoming maintenance work regarding the electrical motors on some 40 desks in the student studios. The motors are malfunctioning, and the manufacturer will come and replace these during the autumn.

Equal opportunities representatives

Several UID staff attended the lecture and exhibition "Pictures that change the world" by "Genusfotografen" Tomas Gunnarsson about how to be aware of gender as a photographer. More information here: http://www.genusfotografen.se/?page_id=6862

3. Physical work environment:

Re-building of paint box

Nothing new from Baltic. Patrik is in touch with them about the process.

3 D printer ventilation

We have started the process of getting the ventilation installed – nothing new from Baltic.

Work inspection round follow-up

Before EHS next meeting, *Maria will send out* what has been done regarding the follow-up of the work inspection.

Ventilation

- Signs informing about ventilation hours and how to operate forced ventilation need to be put up in studios, class rooms and workshops. *Titti and Maria will take the lead on this.*
- There are problems with the ventilation in the workshop, which seems to be switched off. *Lars and David will look into this with Baltic*, to have the ventilation turned on during work hours.

- The quality of air is very bad in the Blue PC lab, due to heat from computers and the amount of people working there. The only way to make it better is to lower the temperature to under 19 degrees, but since the ventilation is connected to both the Blue pc-lab and Blue room that creates problems of too cold environments in those rooms. Anders and Maria suggest to solve this by moving the PC-lab to the Yellow room – where we know it is good ventilation since it has been fixed recently. There is an existing floor plan for a set-up in the room. A small work group consisting of Anders, Peder, Titti, Lukas or Alexander and Peter Lundholm will take a look at the plan for the new PC lab before moving, so we don't miss anything important to consider in the process.

3. Safety and security

New rules for first aid. A risk inventory and prioritization order for first aid and CPR training needs to be made at UID. Maria is responsible for the process.

(<https://www.aurora.umu.se/anstallning/arbetsmiljo-halsa-och-lika-villkor/arbetsmiljo/forsta-hjalpen-och-hjartstartare/>) David, Patrik and Lasse have started to take a look at where the risks in the workshop are.

4. Psycho-social work environment

The working groups of work environment and equal access are asked to go through the work environment survey carried out in the spring. Extra emphasis should be put on stress and high workload among students and staff, and suggestions for activities or interventions to address these issues. Please bring any suggestions to Maria, for inclusion in the planning for 2017.

5. Additional questions

- **A furniture inventory** was initiated before summer, and needs to be continued/updated as part of the work with the budget process for 2017. All suggestions for need of furniture and equipment short term and long term should be part of this process, so that good decisions about existing and needed resources and purchases can be made. You can find a joint document where we all can add suggestions for furniture needed here: Aurora/UID/Documents/Facilities and furniture/Inköpsförslag_2107
- **Kitchen cleaning** in the student kitchen is not working well yet. Ställverket is considering to close the kitchen if the situation does not improve. The students will take a look at the flow of things, and which solutions that are needed to improve the situation in the kitchen. Discussion on if there is a need for larger bins in the student kitchen. *Anders will check with Ragnsells if they have bigger bins that could be used, and that fit the space in the student kitchen.*
- **Information to SSC students.** Discussion on information given to students on the single subject courses regarding student kitchen and general UID information. All SSC student receive general information when starting a course, but it would be very good if Ställverket could more actively meet the SSC students and inform them about things – and welcome them to life at UID. *The student representatives are asked to raise this with Ställverket.*

6. Next meeting

November 1 at 08:15 in the Administration Conference room.